

## Appendix A – Shop Frontage Improvement Scheme

## INTERVENTIONS USED TO ACHIEVE PERFORMANCE TARGETS

### - Shop Frontage Improvement Scheme

Reference No.		Description	Building confidence in Coalville – shop frontage improvements (companies engaged)													
Lead Officer		Mark Fiander	Date Plan Completed		5.9.18											
Performance Out-turn		2015/16					2016/17					2017/18				
		Q1	Q2	Q3	Q4	Full Year	Q1	Q2	Q3	Q4	Full Year	Q1	Q2	Q3	Q4	Full Year
Overall Measure	Target															
	Actual															
Explanation of Current Performance		8 companies against a target of 10 have been engaged in Q1 in relation to shop front grants. This is because the scheme has not been actively promoted to enable a review of processes to take place. This review has sought to ensure that companies are provided with a high quality service and has identified the need for a number of small changes. These changes are being put in place so that, subject to member approval, the scheme can be relaunched in early 2019.														
Interventions in the last 3 months and evaluation of impact		Scheme halted to enable review (but with the three applications that had already been submitted being considered via the existing process to avoid delaying them)														

	INTERVENTION PLAN TO ACHIEVE PERFORMANCE TARGETS							
	Key Interventions in Place to Achieve Performance	By When	By Who	Resource Implications	Most Significant Risk to Achievement of Intervention	Contingency Intervention for Most Significant Risk	Monitoring Process	Outcomes expected from intervention
1	Complete changes to scheme processes	Complete changes to scheme processes	Dec. '18	Business Focus	Internal staff resource	Lack of staff resource	Prioritise work	Business Focus work plan updates to HoS.
2	Relaunch scheme	Relaunch scheme	Jan. '19	Business Focus	Internal staff resource	Member approval	Consult members before finalising scheme	Member approval followed by quarterly reports